

**SOCIAL WORKERS SECTION  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELORS  
AND SOCIAL WORK (MPSW)  
March 30, 2005**

**PRESENT:** Eric Alvin, George Kamps, Ada Williams-Parr,  
Mary Jo Walsh

**EXCUSED:** None

**STAFF PRESENT:** Jeff Scanlan, Director of Health Service Professions;  
Jacquelynn Rothstein, Legal Counsel; Gina York, Bureau  
Assistant, Division of Enforcement staff and others during portions  
of the meeting

**GUESTS:** Joanne Barndt, UW-Milwaukee; Bill Heiss, UW-Madison;  
Cindy West, Upper Iowa University; Charles Zastrow, UW-  
Whitewater; Joan Riedle, UW-Platteville

**CALL TO ORDER**

George Kamps called the meeting to order at 9: 40 a.m. There was a quorum of four members. Mr. Kamps welcomed Jeff Scanlan the new Bureau Director of Health Service Professions.

**APPROVAL OF AGENDA**

**Additions to the Agenda:**

- Open Session: Under Presentation of Proposed Stipulations Received After the Mailing of the Agenda – Add names Linda Hanson, CSW and Dianne Phillips, LCSW
- Open Session: Under Administrative Report – Remove Small Business Review Advisory Committee-Chris Klein
- Open Session: Remove Hearing on Denial of Application – Damon Buckett
- Closed Session: Remove Deliberation on Hearing on Denial of Application – Damon Buckett
- Closed Session: Under Deliberation of Proposed Stipulations Received After the Mailing of the Agenda- Add names Linda Hanson, CSW and Dianne Phillips, LCSW

**MOTION:** Ada Williams-Parr moved, seconded by Eric Alvin, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 2, 2005****Amendments to the Minutes:**

None.

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve the February 2, 2005 minutes as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

Jeff Scanlan, Director of Health Service Professions, shared with the Board that the Small Business Review Advisory Committee information to be presented by Chris Klein would be presented at the next Section meeting. Mr. Scanlan provided an update regarding the DRL budget proposal from the Governor's Office. There have been additional proposed cuts for the DRL. It has been proposed that 11.85 FTE positions will be eliminated and one LTE position. There has also been a proposal to do an attorney consolidation, which would affect 28 FTE positions at DRL. Those positions and staff would physically be moved to another department. If this consolidation occurs DRL would then be purchasing legal services from that department which would determine who would be available. At this time, this will not affect the investigative staff and they will remain at the Department. The Section expressed concerns regarding such a consolidation and felt that it is extremely important that legal staff is familiar with their rules and interpretation of them. After some additional discussion, they took the following action.

**MOTION:** Mary Jo Walsh moved, seconded by Ada Williams-Parr, to authorize George Kamps to prepare a letter of concern regarding the proposed budget cuts and the attorney consolidation proposal. Motion carried unanimously.

Sandra Rowe, Deputy Secretary, shared information about the fee study, which was audited for this year's budget, and it was decided that with only one year of collected data there would not be an increase in licensing fees at this time. The timekeeping and other relevant data will continue to be kept and evaluated again for the next fiscal budget. There was a discussion regarding the Regulatory Digest for the Section with Ms. Rowe at today's meeting. Jeff Scanlan, Bureau Director, will look into this and report to the Section on the status of this publication. Ms. Rowe also shared that the building renovations for the Department have begun again.

**PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA**

Attorney Jack Zwieg presented two stipulations at today's meeting which were received after the mailing of the agenda regarding Linda Hanson, CSW and Dianne Phillips, LCSW.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

Jacquelynn Rothstein, Legal Counsel, reviewed the summary reports with the Section at today's meeting. Attorney Rothstein updated the Section on the status of rules currently on the report and was available for question from Section members.

### **STATUS OF RULES AND STATUTES BY LEGAL COUNSEL**

Jacquelynn Rothstein, Legal Counsel, provided a brief update to the Section. There are specific scope statements and proposed language to review and discuss later in today's agenda.

### **REVIEW OF 400 HOUR SWTC SCOPE STATEMENT**

Jacquelynn Rothstein, Legal Counsel, reviewed the scope statement regarding changes to internship requirements as provided in MPSW 3.13, Wisconsin Administrative Code. The objective is to create and clarify a specific term of hours for the internship requirement for the Social Work Training Certificate (SWTC). The Section reviewed the scope statement and consulted with legal counsel. Specific amendments to the 400 hour SWTC Scope Statement was made and the Section took the following action.

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to approve the Social Work Training Certificate scope statement as modified at the March 30, 2005 Social Work Section meeting. Motion carried unanimously.

Jacquelynn Rothstein, Legal Counsel, will revise the scope statement to reflect these changes for publication and advancement in the rulemaking process.

### **REVIEW OF SWCE SCOPE STATEMENT**

Jacquelynn Rothstein, Legal Counsel, and the Section reviewed the Social Work Continuing Education scope statement regarding changes to CE requirements as provided in MPSW 8.03, Wisconsin Administrative Code at today's meeting.

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to approve the SWCE scope statement as written and presented at the March 30, 2005 meeting. Motion carried unanimously.

Jacquelynn Rothstein will provide this to Pamela Haack, Legal Office, for advancement in the rulemaking process.

**REVIEW DRAFT RULE PROPOSED LANGUAGE REGARDING  
LCSW AND THE PROPOSED LANGUAGE FOR THE  
EMERGENCY RULE REGARDING LCSW  
JACQUELYNN ROTHSTEIN**

At the last meeting, the Section made a motion to begin the emergency rule process parallel with doing the regular rulemaking process regarding the postgraduate LCSW rule to allow implementation as soon as possible. Attorney Rothstein discussed this with the Department and the emergency rule will not be started for this piece of legislation and will follow the normal rulemaking process. George Kamps, Chair, shared with the Section that he had spoken with Kimberly Nania, Division Administrator of Board Services, regarding the emergency rule process for this piece of legislation and it was felt that the threat to the consumer and the number of Social Workers affected would not be sufficient enough to go through the emergency rule process. The Section asked legal counsel for an estimated timeframe for getting this rule through the entire rulemaking process and it was indicated that it might take approximately one year.

Jacquelynn Rothstein, Legal Counsel, reviewed with the Section the Proposed Rule Language Regarding LCSW.

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to approve the language as amended at today's meeting regarding the 1500 hours of supervised clinical social work. Motion carried unanimously.

Once the amendments to this language are completed, Jacquelynn Rothstein will give to Pamela Haack, Legal Office, for advancement in the rulemaking process. Attorney Rothstein will check with Ms. Haack regarding when a public hearing can be held and then notify Jeff Scanlan, Bureau Director, with this information.

**REVIEW DRAFT RULE PROPOSED LANGUAGE REGARDING  
CLINICAL CONCENTRATION GUIDELINES FOR THE  
FORTY PERCENT REQUIREMENT**

The Section reviewed the draft rule proposed language for MPSW 2.01(9) regarding Clinical Concentration Guidelines for the forty percent requirement prepared by Jacquelynn Rothstein, Legal Counsel. In this language, was a definition of clinical social work concentration, the number of courses required for psychopathology, theory and practice.

**MOTION:** Ada Williams-Parr moved, seconded by Mary Jo Walsh, to approve the language of MPSW 2.01(9) as amended at today's meeting. Motion carried unanimously.

Attorney Rothstein will make amendments as indicated during today's meeting and let Jeff Scanlan, Bureau Director, know then it has been forwarded to Pamela Haack, Legal Office and validate with her whether this can be scheduled for a public hearing at the next Section meeting.

## **UW PLATTEVILLE COURSE APPROVAL**

Joan Riedle, UW Platteville, reviewed with the Section the courses being offered and discussed any changes that have occurred. After a lengthy discussion, the Section took the following action.

**MOTION:** Mary Jo Walsh moved, seconded by Ada Williams-Parr, to approve the courses 4930 and 4950 and for UW Platteville to fax the weekly outline for course 4630 to George Kamps and grant authority for him to approve or reject the course. Motion carried unanimously.

## **APPROVAL OF PSYCHOMETRIC TESTING**

None.

## **APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA**

None.

## **SCREENING PANEL REPORT**

George Kamps reported that the screening panel met on March 30, 2005. They reviewed fifteen complaints. There were three cases opened, ten cases not opened, and two cases which needed more information.

## **SPEAKING ENGAGEMENT REQUESTS**

The following are speaking engagements, interviews, or presentation requests for the Social Work Section members.

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to approve George Kamps to speak with Dean Health Systems on March 30, 2005. Motion carried unanimously.

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to approve Ada Williams-Parr to present at the WCSE, April 8, 2005 meeting in Wisconsin Dells, Wisconsin, for the purpose to provide an update regarding the Social Work Section's activities. Motion carried unanimously.

## **CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL**

There were no correspondence or inquiries presented by Jacquelynn Rothstein, Legal Counsel, at today's meeting.

## **INFORMATIONAL ITEMS**

Noted.

## **CONSULTING WITH LEGAL COUNSEL**

The Board consulted with Jacquelynn Rothstein, Legal Counsel, throughout today's meeting as needed.

## **VISITOR COMMENTS**

Noted.

## **CONVENE TO CLOSED SESSION**

**MOTION:** Ada Williams-Parr moved, seconded by Mary Jo Walsh, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Mary Jo Walsh-yes; George Kamps-yes, Eric Alvin-yes; Ada Williams-Parr-yes. Motion carried unanimously.

Open Session recessed at 1:45 p.m.

## **RECONVENE INTO OPEN SESSION**

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to reconvene into open Session. Motion carried unanimously.

Open Session reconvened at 2:48 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**IMPAIRED PROFESSIONALS PROCEDURE (IPP)**

None.

**MONITORING**

None.

**DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER THE  
MAILING OF THE AGENDA**

None.

**DELIBERATION ON HEARING REGARDING DENIAL OF APPLICATION  
DAMON BUCKETT**

*\*\*\* This hearing did not take place and was removed from the agenda  
by the Section at the March 30, 2005 meeting. \*\*\**

**DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED  
AFTER THE MAILING OF AGENDA**

**LINDA HANSON, CSW**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Linda Hanson,CSW. Motion carried unanimously.

**DIANNE PHILLIPS, LCSW**

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Dianne Phillips, LCSW. Motion carried unanimously.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE  
MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED  
AFTER THE MAILING OF THE AGENDA**

None.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED  
AFTER MAILING OF AGENDA**

None.

**DSM IV, QUESTIONS TO BE ADDED**

None.

**DIVISION OF ENFORCEMENT CASE STATUS REPORT**

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to close case  
**02 SOC 040** for no violation. Motion carried unanimously.

**APPROVAL OF APPLICATIONS REVIEWED WITH JAN NEITZEL**

**MOTION:** Ada Williams-Parr moved, seconded by Eric Alvin, to approve the  
applications approved, deny the applications denied, and to request  
further information on applications where needed. Motion carried  
unanimously.

**Clinical**

BUCARO, DIANE-approved  
BUCKETT, DAMON-approved  
BUTZEN, AMELIA-approved  
DOHLBY, MICHELLE-denied  
GARVES, GREGORY-denied  
GERST, MICHAEL-denied  
GRAEBER, PAULA-denied  
HANSEN, LYNN-approved  
LAMANTIA, SUSAN-denied  
MAUEL, AMY-approved  
PHILLIPS, LYNN-approved  
ROSENBLATT, SARAH-denied  
SCHUMANN, CAROLYN-denied  
SPOFFORD, LIZA-approved  
WENGER, MARGOT-approved



**Miscellaneous review**

EASKER, TIMOTHY-personal appearance requested  
JOHNSON, JACOB-personal appearance requested  
MASON, WALTER-personal appearance requested

**Clinical focus**

HOCK, SARAH-denied  
JENKINS, THOMASINA-denied  
OLSON, ANDREA-approved  
RYSTICKEN, JENNIFER-approved  
SPRUCE, CHERYL-approved

**SWTC**

ALLARD, SANDRA-experience-approved  
BALZER, JANET-degree-approved  
BENZSCHAWEL, LAURA-experience-approved  
    a. Course-approved  
BLACKBOURN, DENISE-experience-plan approved  
CHRISTOPHERSON, KELLY-experience-approved  
DOWNER, OLINDA-experience-approved  
DECKER, MARY LOU-experience-approved  
EGGERT, KATHY-experience-approved  
GAFFNEY, MICHAEL-experience-approved  
GOEB, STEPHAINE-experience-denied  
GOERGEN, LAURA-courses-denied  
KOCHANOWSKI, BRENDA-experience-approved  
KUPIETZ, MANDY-experience-approved  
LANGE, CAHTERINE-degree-approved  
LEIS, MOLLY-experience-denied  
MARKS, VERONICA-degree-approved  
MARTIN, PATRICIA-experience-pre approved  
MURPHY, TERRY-course-denied  
RORGE, CARYL-experience-approved  
RUNYON, MAUREEN-degree-denied  
SCHONEMAN, KATE-degree-approved  
TABORDAN, ELIZABETH-course-approved  
TRUSSONI, KELLY-experience-approved  
WARD, MELINDA-experience-approved  
WOLF, ELLEN-degree-denied

### **OTHER SECTION BUSINESS**

The Section's hotel reservations were confirm with board members by Roxanne Peterson, Division of Board Services, during a break at today's meeting. There was no other business for discussion by the Section at today's meeting.

### **ADJOURNMENT**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to adjourn the meeting at 3:14 p.m. Motion carried unanimously.